Letha Raney IBMYP
Community & Service
Tutoring Pre-Approval Request Form
2014-2015

Any Letha Raney IBMYP student who wishes to tutor in an organized setting (a public library, after-school math tutoring sessions, elementary school, etc.) must have a grade report at Letha Raney. The grades earned on that last report card prior to tutoring must be all A's and/or B's and the behavior grades must be O's and/or S's (outstanding/satisfactory). Once a new grade report is issued, another Tutoring Pre-Approval Request must be submitted if the student wishes to continue tutoring. There are 3 grade reports in the IBMYP (trimester 1, trimester 2, and trimester 3). THIS REQUEST MUST BE SUBMITTED TO MS. HUDSON AT LEAST <u>2 WEEKS BEFORE</u> THE STUDENT BEGINS TUTORING OR NO CREDIT WILL BE GIVEN FOR THE TUTORING EVEN IF THE STUDENT IS ELIGIBLE BASED ON GRADES/BEHAVIOR.

Once reviewed, this form will be given back to the student. <u>THE COMPLETED FORM MUST BE PLACED IMMEDIATELY BEFORE THE COMPLETED TUTORING REFLECTION FORM IN THE BOOKLET FOR CREDIT TO BE GIVEN.</u>

Student Name _____

IB Year (1, 2 or 3) _____

Last Letha Raney Report Card Issued Upon Which This Approval Will Be Based:

(<u>Circle one</u>.)   **Trimester 1**   **Trimester 2**   **Trimester 3**

Date tutoring is to start: _____
 (Must be at least 2 weeks <u>after</u> the date listed below.)

Today's Date: _____

_____   _____
Approved   **Not Approved**

Coordinator Comments: _____

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